



Convention Registration Checklist



Fill out any Scholarship Forms and save it on your desktop.

Fill out all competition entries on Dance Comp Genie.

Fill out Solo Title Registration Form.

- Have your music, fact sheet, head shot, and dance picture ready to attach.

Fill out Open Scholarship Form.

Fill out Intensive Form.

You are now ready to fill out your convention registration form. Have the following information ready...

- List of teachers and students attending convention
- Names of anyone purchasing an observer pass
- Number of banquet tickets
- Number of title tickets, programs, and super saver packages
- Total due for PASC entries (from Dance Comp Genie)
- Total due for Open Scholarships (from JotForm)
- Total due for Intensives (from JotForm)
- Total due for Solo Title entries
- PASC deposit paid